

**UNAPPROVED MINUTES  
CITY OF MILPITAS  
LIBRARY COMMISSION**

**Minutes:** Regular Meeting of Library Commission  
**Date of Meeting:** Monday, March 15, 2004  
**Place of Meeting:** Milpitas City Hall, 455. E. Calaveras Blvd., Committee Conference Room

**A. Flag Salute** Chairperson Hay led the Commission in the Pledge of Allegiance

**B. Roll** Chairperson Hay called the meeting to order at 7:05 p.m.

Commissioners Present: Aolin, Davis, Montano, Stephens and Alternate Cascaro

Commissioners Absent: Sen Fan and Alternate Yu-Lan Chou

City Council Liaison Present: Mayor, Jose Esteves, Vice-Mayor, Patricia Dixon

City Staff Present: Program Coordinator, Aaron Bueno, Public Services Clerk II, Renee Lorentzen

County Staff Present: County Librarian, Melinda Cervantes, Community Librarian, Linda Arbaugh

Due to Commissioner Fan's absence, Alternate Cascaro was seated.

**C. Approval of Minutes**

County Librarian, Cervantes, asked that under Item H. Old Business, 1.3 Santa Clara County Library Tax Measure Extension, 2<sup>nd</sup> sentence, the word "Absentee" be added, to read " Absentee Ballots will be..."

Chairperson Hay asked that under Item J. Other Business, 6. Future Agenda Items, the "Review of Electronic Minutes and Agenda Distribution" reflect the Commission's request to review said process at the May 17, 2004, Library Commission Meeting.

**MOTION** to approve the Minutes as Amended.  
M/S: Davis/Aolin Ayes: All

**D. Announcements/Correspondence**

Commissioner Aolin reported that she attended a Library Workshop on February 13, 2004, at the San Jose Public Library. Commissioner Aolin found the seminar "Successful Advocacy for the Library" beneficial. Aspects highlighted in the seminar were Library Choice, Comfort, Customer Service and Community Needs.

Vice-Mayor, Patricia Dixon, announced that Chairperson Hay has been nominated as the Milpitas Citizen of the Year, and will be honored at a buffet banquet, hosted by the Knights of Columbus on March 20, 2004. She invited all Commissioners to attend and support Chairperson Hay.

Mayor Jose Esteves thanked the Commission for their support and hard work on Measure B. He encouraged the Commission to attend the Citizen of the Year Banquet.

Ed Connor  
540 S. Abel St.  
Milpitas, Ca. 95035

Mr. Connor presented the Commission with information and video on the LEV-X Transportation System, Magnetic Transportation.

#### **E. Citizen's Forum**

Rob Means  
1421 Yellowstone Ave.  
Milpitas, CA 95035

Mr. Means added that he felt the technology is good and the real world cost of such a project is measurable.

Commissioner Cascaro invited Chairperson Hay to the Knights of Columbus Centennial Dinner on April 24, 2004.

#### **F. Adoption of Agenda**    **MOTION** to adopt the Agenda of March 15, 2004.

M/S:    Montano/Stephens                      Ayes:    All

#### **G. Old Business**

##### **1.1 Library Building Project**

Mark Rogge, Principal Engineer, reviewed a Library Building Project Update with the Commission, focusing on the following points:

1.    Need
2.    Site Location/Midtown Plans
3.    Building Size and Layout
4.    Projected Cost Plan
5.    Recommendation to City Council

The project will be going to bid for Project Architects, shortly. The City already has 80 letters of interest from Architectural Firms. Chairperson Hay thanked Principal Engineer, Rogge, for the information and asked that questions from the Commission be addressed at the next Library Subcommittee meeting, on March 23, 2004.

##### **1.2 Work Plan Status Report**

Program Coordinator, Aaron Bueno, presented the Commission with the Final Draft of the Library Commission Work Plan. He asked that the Commission review for any last changes or additions.

Commissioner Davis asked that the word “City” be capitalized throughout the document to ensure proper reference to the City of Milpitas. Chairperson Hay asked that “Statement” in the title “Mission Statement” be spelled correctly.

**MOTION** to approve the Work Plan as amended to be presented to City Council at their April 6, 2004, meeting.

M/S: Montano/Wang Ayes: All

### **1.3 Santa Clara County Library Tax Measure B**

County Librarian, Marilyn Cervantes, thanked the Commission for their assistance with Tax Measure B. The County has until March 30, 2004, to count and report all their votes, but they do not expect it to pass. With that, the County is currently preparing their next fiscal year budget without the needed monies and will be meeting on April 22, 2004, to discuss the budget, which will be approved in June 2004.

Commissioner Davis asked when a similar Measure could be placed back on the ballot. Vice Mayor Patricia Dixon answered that the County would have to wait a year before placing it back on the ballot. Chairperson Hay asked the Commission to email any comments on the process to Melinda Cervantes at [Melinda.Cervantes@msn.com](mailto:Melinda.Cervantes@msn.com). County Librarian, Cervantes informed the Commission that in April, everyone who worked on the campaign would be getting together and going through the results. She would keep the Commission informed of that date.

## **H. Other Business**

### **1.1 Friends of the Library**

Commissioner Davis informed the Commission that the “Computer and Cupids” Book sale was a success bringing in \$590.00. The next book sale is scheduled for April 23 - 25, 2004.

### **1.2 County Librarian Report**

County Librarian, Cervantes, reported that the County is projecting that the State will be taking 2.6 million dollars from the County Library overall budget. There is a possibility that the Library may be exempt from budget cuts, but maybe not.

The new Alum Rock Library has broken ground. The new Library will be 26,000 sq. feet. The Library is projected to open in January 2005.

### **1.3 Community Librarian Report**

Community Librarian, Linda Arbaugh, reported that Veronica Wang, daughter of Commissioner Wang, sang at Story time in January. Everyone enjoyed her performance. The Summer Reading Club Display is currently going up. The Library will be closed March 31, 2004, in observance of Cesar Chavez’s birthday.

### **1.4 City Council Report**

None

### **1.5 City Staff Report**

Aaron Bueno, Program Coordinator, informed the Commission of the upcoming distribution of the Summer Connection Magazine on April 29, 2004.

Registration begins on May 8, 2004 for Residents and May 20, 2004, for Non-residents. Program Coordinator Bueno also informed the Commission on the following upcoming Special Events:

Earth Day Celebration, to be held April 17, 10:00 am-12:00 noon at Yellowstone Park and Milpitas Global Village, to be held May 1, 11:00 am-4:00 pm at the Milpitas Sports Center Football Field.

### **1.6 Future Agenda Items**

- Work Plan Job Assignments
- 4<sup>th</sup> of July Celebration participation
- Email Agenda and Minutes

### **I. Adjournment**

There being no further business, the Chair adjourned the meeting at 8:42 p.m. to the next regularly scheduled meeting on March 17, 2004 at 7:00 p.m.

M/S: Davis/Montano                      Ayes: All